California State University, Long Beach
Office of Enrollment Services – Graduation Unit
Diploma/Certificate ORDER

Today's Date: _____

Name: _____
Last First Middle

Your diploma will be printed with your name of record.
To change your name, an official request must be submitted with the appropriate documentation.
For information about changing your name, please call (562) 985-5497.
If you are filing a name change, check box. ☐

Former or Maiden name(s) that may appear on your records: _____

Address: _____
No. & Street

_____
City State Zip Code

Please indicate your delivery preference: ☐ MAILED

☐ PICKUP (Pickup not available for graduates prior to 1988.)

Daytime telephone # _____ Student ID Number: _____

Degree & Major: _____ Email: _____

Honors:_____ Graduation date: _____

Number of diploma(s) ordered: _____ $10.00 ***each*** - E12
Printing & handling charge

Total amount enclosed
($20.00 for one, $30.00 for two, etc.) _____ Plus $10.00 - E13
One time order processing fee

Signature:_____

Send this order form and a check payable to California State University, Long Beach to:
CSULB Office of Enrollment Services
1250 Bellflower Blvd.
Long Beach, CA 90840
(Please retain a copy for your records)

Processing requires approximately four weeks from receipt of your order.

For information about ordering your diploma, call (562) 985-7306.
For information about obtaining degree verification without ordering a diploma,
Contact the National Clearing House at (703) 742-4200 or or go to www.degreeverify.com.