



CALIFORNIA STATE UNIVERSITY, LONG BEACH

SAMPLE G

PROCUREMENT CARD APPLICATION FORM

CARDHOLDER INFORMATION

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address One \_\_\_\_\_

Address Two \_\_\_\_\_ (Bldg./Rm/Ste) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZipCode \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address \_\_\_\_\_

APPROVING OFFICIAL INFORMATION - (New Approving Official  Yes  No )

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address One \_\_\_\_\_

Address Two \_\_\_\_\_ (Bldg./Rm/Ste) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZipCode \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address \_\_\_\_\_

Second Line of Embossing: CSULB- \_\_\_\_\_

DEFAULT CHARTFIELDS

Account \_\_\_\_\_ Fund \_\_\_\_\_ Dept \_\_\_\_\_ Program \_\_\_\_\_ Class \_\_\_\_\_ Project \_\_\_\_\_

Monthly Credit Limit: \$ \_\_\_\_\_ (\$100 increments)

Single Purchase Limit: \$ \_\_\_\_\_ (\$50 increments)

APPROVALS

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Approving Official \_\_\_\_\_ Date \_\_\_\_\_