



Lotus Notes/Windows NT Account Application

Submit this form to Network Services at SS/AD 188.

Network Services provides Lotus Notes and Windows NT accounts for Division of Administration and Finance staff. CSULB Internet accounts expire upon separation from the University. There is currently no charge for these accounts. **You must present a valid University ID when submitting your application.**

CSULB Computer Privileges and Responsibilities

Your account provides access to campus and Internet computer resources. Your CSULB computing rights include privacy, freedom of speech, and a fair share of resources. In turn, you are responsible for the security of your computer account and files. Do not share your account with any other users on or off campus and never give your password to anyone else. Change your password immediately if you ever suspect that someone else has it. Keep backup copies of your important files on your own removable media as CSULB accepts no responsibility for any damage or loss of data arising directly or indirectly from the use of these facilities or for any consequential loss or damage.

The general policies and laws of the State of California apply to all computing resources at CSULB. Use of computer resources is governed by section 502 of the California Penal Code and Federal Code, 18 U.S.C. Sec. 1030. You may use assigned computer resources to complete work related activities only. It is illegal for you to attempt to interfere with the normal operation of any computer system at CSULB or anywhere on the Internet, or to attempt to interfere with other users of these resources. The use of State computing resources for personal gain is prohibited, and illegal use of copyrighted software is prohibited. No one may use CSULB computing resources to provide consulting services to outside agencies, enterprises, or individuals for personal gain. You may only use CSULB computer resources for valid educational purposes. The *Policy Governing Access To and Use Of CSULB Computing Resources* can be read at <http://www.csulb.edu/~policy>.

Your electronic mail (e-mail) address is your account name followed by "@csulb.edu". You will be assigned an address. No personal or vanity addresses are allowed. For assistance please contact your Technical Coordinator.

<i>Network Services Use Only</i>	
Notes Account Name:	_____
Windows NT Account:	_____
Comments:	

Please fill in the blanks below. You must present valid University ID when submitting your application.

LAST NAME: _____

FIRST: _____

ID NUMBER: _____

DEPARTMENT: _____

WORK PHONE: _____

I agree to abide by the *Policy Governing Access To And Use Of CSULB Computing Resources*. I understand that unauthorized use of CSULB computing facilities is a criminal offense and a violation of California State Law under the Penal Code, Section 502. My signature below indicates that my computer activities will be in accordance with the professional standards set by CSULB. If I ever violate these rules, I agree to relinquish my right to future access to CSULB computing resources.



Signature

Date

Technical Coordinator Signature

Date