



CALIFORNIA STATE UNIVERSITY, LONG BEACH
 PARKING AND TRANSPORTATION SERVICES
 1250 Bellflower Boulevard, Long Beach, CA 90840-0126
 Phone: (562) 985-1473 Fax: (562) 985-7832

Hardship Fee Waiver Request

Per CVC 40215 subsection (b) the issuing agency is required to allow the citizen to request an administrative hearing without payment of the parking penalty upon satisfactory proof of an inability to pay the amount due (fine amount) of the citation.

If you are receiving public benefits or are a "low-income individual", you may request a waiver. Therefore, in order to have your parking penalty (fine amount) waived for an administrative hearing, one (1) of the following evidences of hardship must be provided:

1. Food Stamps/EBT
2. Social Security Administration (SSI/SSP)
3. Medi-Cal
4. County Relief/General Assistance
5. IHSS
6. CalWORKS
7. TANF
8. CAPI

Please be advised that the waiver is subject to approval and does not excuse the original parking penalty. Payment in full is required if the citation is upheld at the conclusion of the administrative hearing process. .

"I declare under penalty of perjury under the laws of the State of California that the information I have provided is true and correct."

 Applicant Name (Please Print)

 Applicant Signature

 Date

FOR OFFICE USE ONLY

Method Received Facsimile In-Person Telephone Date Received _____ By _____

Hardship Request **Approved** **Denied** Date _____ By _____