Stapling is limited to a maximum of 50 sheets and a minimum of 2 sheets.

If required, enter a password to activate the copier. Position your originals face up on the document feeder or face down on the document glass.

To start, touch **Output**.

**Touch Corner Staple** (on some machines it may be called **1 Staple**) as shown circled on the right. Now press **Start** on the keypad to begin your staple job.