CSULB Departmental Copier Program
Instructions to Copy Transparencies on the Konica c350 Copier

If required, enter a password to activate the copier. Position your originals face up on the document feeder or face down on the document glass.

Open the bypass tray and place your transparencies into the tray as shown on the right.

After you place your transparencies into the bypass tray, the following screen should automatically show up and **OHP should be selected**. After verifying that OHP is selected, **touch the Enter button. Press Start on the keypad** to begin copying your transparencies.