

**California State University, Long Beach**  
**Budget Policy & Procedures**

**Section 1: Budget Calendar**

The University's fiscal year begins July 1<sup>st</sup> through June 30<sup>th</sup>. This calendar provides an overview of the timeframes for various planning and resource allocation activities. These activities recur continuously on an 18-month cycle.

Section		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	<b>Budget Year:</b> the following activities lead up to the establishment of the next fiscal year's budget							←													→
2.1	<b>Governor's Budget</b>	←																	→		
2.2	<b>Budget Summary &amp; Budget Bill</b> January 10	→																			
2.3	<b>Budget Analysis</b> by Legislative Analyst's Office	→																			
2.4	<b>"May Revise"</b> Mid-May Revision of GF Revenues & Expenditures				→																
2.5	<b>Budget Act</b> (Late June) (Approval of the Budget by the Legislature & Governor is frequently delayed.)						→														
2.6	<b>Final Budget</b> Summary & Change Book						→														
4.0	<b>RPP: Campus Resource Planning Process</b>		←																	→	
	Preparation Meetings		→																		
	Division Hearings			→																	
	Review, Deliberations & Report Writing				→																
	Final Report					→															
7.0	<b>Base Budget &amp; Resource Allocation Process</b> (Internal Budget)							←												→	
	FIRMS Budget Submission to Chancellor's Office								→												
	President's Budget Message								→												
	Base Budget Development-Resource Allocation Process							→													
	Internal Budget Preparation: Analysis & Review Process								→												
	Internal Budget Published												→								