

**CALIFORNIA STATE UNIVERSITY, LONG BEACH  
2002-03 RESOURCE PLANNING PROCESS**

**TABLE OF CONTENTS – EXPLANATORY NOTES**

**TRANSMITTAL MEMORANDUM**

An executive summary of the Task Force recommendations, including an overview of the planning process.

**MEMBERSHIP OF THE RESOURCE PLANNING PROCESS TASK FORCE**

A representative committee of the campus leadership charged with the role of advising the President on matters related to the General Fund budget allocations for the coming fiscal year. The Task Force membership is comprised of two non-voting co-chairs, and ten voting members representing faculty, staff and student leadership. A representative of the Staff Unions, California Faculty Association (CFA) Local Chapter, and the Director of Strategic Planning are invited to participate as observers.

**RESOURCES AND REQUIREMENTS FORECAST**

A forecast of the budget environment prepared by the Office of Administration and Finance to provide the Task Force with the perspective of the University's 2002-03 General Fund budget outlook. The forecast is updated as new information becomes available.

**RECOMMENDED BUDGET PLANNING**

The outcome of the Task Force deliberations, including contingency planning for three possible, but very different, budget scenarios.

**GENERAL CONCLUSIONS, RECOMMENDATIONS AND GUIDELINES**

A collection of conclusions, recommendations and guidelines prepared by the Task Force on a number of substantive issues.

**APPENDIX:**

**BUDGET OUTLOOK**

A synopsis of the State, System and campus fiscal conditions for 2002-03. This is the context within which the campus budget planning has occurred and the basis for the Task Force recommendations.

**RPP TASK FORCE'S ORIGINAL PRIORITIZED LIST BASED ON THE GOVERNOR'S JANUARY BUDGET**

A display of the eleven (11) items originally selected and prioritized by the Task Force for funding considerations.

## **SUMMARY OF AUGMENTATION REQUESTS**

A collection of excerpts from the budget presentations to the Task Force. These statements describe the priority needs requiring supplemental funding in 2002-03 presented by the respective divisions. The hearings were followed by questions and discussion by the Task Force.

## **MID-RANGE GOALS**

A copy of the University's Mid-Range Goals for 2002 through 2005, which provided the framework for budgeting by guiding each division in considering proposals and in guiding the work of RPP.

## **ENROLLMENT DATA**

A display of the actual student enrollments and faculty position allocations for 1999-00, 2000-01 and 2001-02 as well as preliminary enrollment targets for 2002-03.

## **GUIDELINES FOR BUDGET SUBMISSIONS**

A copy of the March 18, 2002 memorandum from the Task Force to the division executives outlining the guidelines to be used in the campus' 2002-03 budget planning process, along with some of the State and System budget information upon which the initial planning parameters were based.

## **SCHEDULE OF MEETINGS**

A schedule of the 15 separate occasions on which the Task Force convened. Five working and planning meetings were held during January, February and March. Six separate open hearings for the operating divisions were conducted in April. Following the hearings, the Task Force met on five occasions for a total of 16 hours of deliberation.